

## INSTRUCTIONS FOR CONTRIBUTORS

### GENERAL INFORMATION

Contributions should be written in English, German, French or Italian. The article should not be longer than 12.000 words, including footnotes.

Articles should be accompanied by an **abstract** (max. 150 words), preferably in English. The abstract should present the main point and arguments of the article.

The full name, institution, address and e-mail address should be written at the end of the article.

In addition to the article, please attach a separate document with some brief **information** about yourself (max. 5 lines), including the institution where you work, your main points of interest, main publications.

### MAIN TEXT

Authors are kindly asked to submit the final form of their article, carefully edited according to the instructions below, proofed for language, spelling and grammar. Articles with spelling and grammatical errors cannot be accepted.

Please use Normal Style, with Times New Roman, 11 point font, single line spacing, justified, first line indented at 0.8 cm. (0.32 in.).

For headings use Heading 2 Style.

For Hebrew and Greek quotations please use Bible Works fonts (BWhebb, BWgrkl), Hebraica, Graeca, or Scholars Press fonts (the latter can be downloaded from the Biblica site). For transcription of Hebrew texts please use a standard transcription.

### FOOTNOTES

Footnotes are numbered continuously, starting with 1.

Footnote numbers in the text should be inserted automatically (Insert footnote), placed in superscript after the punctuation mark. Do not use endnotes or other methods of inserting notes.

For Footnotes use Footnote Text Style with Times New Roman, 9, single, justified, hanging indent at 0.5 cm. (0.2 in.).

### QUOTATIONS WITHIN THE BODY OF THE ARTICLE:

Please avoid unnecessarily long quotations, unless they are very important for your point.

Quotations shorter than four lines should be included in the text, between quotation marks, followed by the footnote indicating the source.

Please use quotation marks according to the rules of the language in which you write:

“English”, „German“, and « French » or « Italian ».

Quotations longer than four lines should be written as a different paragraph, without quotation marks, indented 0.5 cm (0.2 in.) left and right.

### REFERENCES

References to books and articles have to be placed in the footnotes. Do not add a bibliography.

The last name of the author(s) should be written in SMALLCAPS, the title of the book, article, periodical, volume in *italic*.

**Books:**

- J. GNILKA, *Das Matthäusevangelium I*, HThK I/1, Herder, Freiburg–Basel–Wien, 1986, 9–12.  
C. K. BARRETT, *The Gospel according to St. John*, London, <sup>2</sup>1978, 435.  
D. F. TOLMIE, *Jesus' Farewell to the Disciples. John 13,1–17,26*, in *Narratological Perspective* (Biblical Interpretation Series 12), Brill, Leiden, 1995, 28–29.

**Articles** from periodicals, collective volumes and *Festschriften*:

- J.-N. ALETTI, *Jn 13 – Les problèmes de composition et leur importance*, in *Bib* 87 (2006) 263–272 (264).  
M. PESCE, *Il lavaggio dei piedi*, in G. GHIBERTI (ed.), *Opera Giovannea*, Torino, 2003, 234.  
H. GESE, *Natus ex virgine*, in H. W. WOLFF (Hrsg.), *Probleme biblischer Theologie. Festschrift G. von Rad*, München, 1971, 75.

**Patristic works:**

- AMBROSIUS, *Expositio evangelii sec. Lucam II*, 87, PL 14, 1584D-1585A.

Once the full information on a book or article has been given, the last name of the author should be used. If you refer to several works of the same author, mention the short title after the first name (for example, WOLFF, *Hosea*, 138), without any reference to the first note where the full title was given. Please avoid general references to works previously cited, such as op. cit., art. cit., a.a.O. Also avoid f. or ff. for “following” pages; indicate the proper page numbers.

ABBREVIATIONS

For all abbreviations of Jewish texts see TRE

For abbreviations of series and periodicals: TRE (or see at the end of this style sheet the abbreviations of some known periodicals)

For abbreviations of classical authors: ThWNT or full name and work title

For Church Fathers: ThWNT or Latin name of Church Father with Latin work title

BIBLICAL REFERENCES

After abbreviations of biblical books and apocryphal writings no punctuation should be used.

Separate chapter and verse numbers with a comma (Gen 1,1). Between successive verses within a chapter (Gen 1,1-10) use a hyphen, and an en-dash between successive chapters or verses from successive chapters (e.g. Gen 2–3 or Gen 1,1–2,4a). No space should follow punctuation.

A semicolon followed by space is used between different chapters (Luke 1,6; 3,4) and within a list of references to different biblical books (Matt 28,1; Mark 16,1; Luke 24,1).

A period without a space is used between discontinuous verses or parts of verses (Prov 2,3a.c; 4,1.3).

References to one or more verses of a previously cited text should be as follows: v 1; vv 2-4

Examples:

Gen 1,10

Exod 1,1-10

Matt 2,2.6

Gal 2,5–3,2

Qoh 2,3; 6,7

Synoptic parallels: Matt 6,5 par

## ABBREVIATIONS OF BIBLICAL BOOKS

### OT:

English	French	German	Italian
Gen	Gn	Gen	Gn
Exod	Ex	Ex	Es
Lev	Lv	Lev	Lv
Num	Nb	Num	Nm
Deut	Dt	Dtn	Dt
Josh	Jos	Jos	Gs
Judg	Jg	Ri	Gdc
Ru	Rt	Rut	Rt
1-2 Sam	1-2 S	1-2 Sam	1-2 Sam
1-2 Kgs	1-2 R	1-2 Kön	1-2 Re
1-2 Chr	1-2 Ch	1-2 Chr	1-2 Cr
Ezra	Esd	Esr	Esd
Neh	Ne	Neh	Ne
Tob	Tb	Tob	Tb
Jdt	Jdt	Jdt	Gdt
Esth	Est	Est	Est
Job	Jb	Ijob	Gb
Ps(s)	Ps(s)	Ps(s)	Sal
Prov	Pr	Spr	Pro
Qoh	Qo	Koh	Qo
Cant	Ct	Hld	Ct

English	French	German	Italian
Wis	Sg	Weish	Sap
Sir	Si	Sir	Sir
Isa	Is	Jes	Is
Jer	Jr	Jer	Ger
Lam	Lm	Klgl	Lam
Bar	Ba	Bar	Ba
Ezek	Ez	Ez	Ez
Dan	Dn	Dan	Dn
Hos	Os	Hos	Os
Joel	Jl	Joel	Gl
Amos	Arn	Am	Am
Obad	Ab	Obd	Abd
Jonah	Jon	Jon	Gio
Mic	Mi	Mich	Mic
Nah	Na	Nah	Na
Hab	Ha	Hab	Ab
Zeph	So	Zef	Sof
Hag	Ag	Hag	Ag
Zech	Za	Sach	Zc
Mal	Ml	Mal	MI
1-2 Macc	1-2 M	1-2 Makk	1-2 Mac

### NT

English	French	German	Italian
Matt	Mt	Mt	Mt
Mark	Mc	Mk	Mc
Luke	Lc	Lk	Lc
John	Jn	Joh	Gv
Acts	Ac	Apg	At
Rom	Rm	Röm	Rm
1-2 Cor	1-2 Co	1-2 Kor	1-2 Cor
Gal	Ga	Gal	Gal
Eph	Ep	Eph	Ef
Phil	Ph	Phil	Fil

Col	Col	Kol	Col
1-2 Thess	1-2 Th	1-2 Thess	1-2 Ts
1-2 Tim	1-2 Tm	1-2 Tim	1-2 Tm
Titus	Tt	Tit	Tt
Phlm	Phm	Phlm	Fm
Heb	He	Hebr	Eb
Jas	Jc	Jak	Gc
1-2 Pet	1-2 P	1-2 Petr	1-2 Pt
1-3 John	1-3 Jn	1-3 Joh	1-3 Gv
Jude	Jude	Jud	Gd
Rev	Ap	Offb	Ap

## ABBREVIATIONS OF REVIEWS

AAS Acta Apostolicae Sedis  
ATR Anglican Theological Review  
BA Biblical Archaeologist  
BAR Biblical Archaeology Review  
BASOR Bulletin of the American Schools of Oriental Research  
Bib Biblica  
BJRL Bulletin of the John Rylands University Library of Manchester  
BK Bibel und Kirche  
BL Bibel und Liturgie  
BLE Bulletin de littérature ecclésiastique  
BO Bibliotheca Orientalis  
BR Biblical Research  
BS Bibliotheca Sacra  
BTAM Bulletin de théologie ancienne et médiévale  
BZ Biblische Zeitschrift  
CBQ The Catholic Biblical Quarterly  
CC Civiltà Cattolica  
DissAbstr Dissertation Abstracts International. A: The Humanities and Social Sciences  
ETL Ephemerides Theologicae Lovanienses  
ÉTR Études théologiques et religieuses  
EV Esprit et vie  
EvTh Evangelische Theologie  
ExpT The Expository Times  
FZPT Freiburger Zeitschrift für Philosophie und Theologie  
GL Geist und Leben  
HTR Harvard Theological Review  
HUCA Hebrew Union College Annual  
IKZ Internationale kirchliche Zeitschrift  
JAAR Journal of the American Academy of Religion  
JAC Jahrbuch für Antike und Christentum  
JBL Journal of Biblical Literature  
JEH The Journal of Ecclesiastical History  
JES The Journal of Ecumenical Studies  
JNES Journal of Near Eastern Studies  
JQR The Jewish Quarterly Review  
JR The Journal of Religion  
JSNT Journal for the Study of the New Testament  
JSOT Journal for the Study of the Old Testament  
JSS Journal of Semitic Studies  
JTS The Journal of Theological Studies  
KD Kerygma und Dogma  
LTP Laval théologique et philosophique  
MSR Mélanges de science religieuse  
MTZ Münchener theologische Zeitschrift  
NRT Nouvelle revue théologique  
NT Novum Testamentum  
NTS New Testament Studies  
NTT Nederlands theologisch tijdschrift  
NZMW Neue Zeitschrift für Missionswissenschaft

OCP Orientalia Christiana Periodica  
QL Questions liturgiques  
RB Revue biblique  
RBén Revue bénédictine  
REB Revista eclesiástica brasileira  
RevSR Revue des sciences religieuses  
RExp Review and Expositor  
RHE Revue d'histoire ecclésiastique  
RHPR Revue d'histoire et de philosophie religieuses  
RHR Revue de l'histoire des religions  
RPL Revue philosophique de Louvain  
RQ Römische Quartalschrift für christliche Altertumskunde und Kirchengeschichte  
RSPT Revue des sciences philosophiques et théologiques  
RSR Recherches de science religieuse  
RTAM Recherches de théologie ancienne et médiévale  
RThom Revue thomiste  
RTL Revue théologique de Louvain  
RTP Revue de théologie et de philosophie  
SE Science et esprit  
ST Studia Theologica  
TLZ Theologische Literaturzeitung  
TPh Theologie und Philosophie  
TPQ Theologisch-praktische Quartalschrift  
TQ Theologische Quartalschrift  
TR Theologische Rundschau  
TRev Theologische Revue  
TS Theological Studies  
TThZ Trierer theologische Zeitschrift  
TZ Theologische Zeitschrift  
VS La vie spirituelle  
VT Vetus Testamentum  
ZAW Zeitschrift für die alttestamentliche Wissenschaft  
ZDMG Zeitschrift der deutschen morgenländischen Gesellschaft  
ZDPV Zeitschrift des deutschen Palästina-Vereins  
ZKG Zeitschrift für Kirchengeschichte  
ZKT Zeitschrift für katholische Theologie  
ZNW Zeitschrift für die neutestamentliche Wissenschaft und die Kunde der älteren Kirche  
ZThK Zeitschrift für Theologie und Kirche